

VACATION CARE FEES

Hours :

6:00 am – 6:00 pm.

Sessions:

12hr session 6:00 am – 6:00 pm

10hr session 6:30am – 4:30pm

10hr session 7:30am – 5:30pm

LATE FEES : Late collection of children after 6:00pm will incur a fee of \$2 per minute.

CASUAL BOOKINGS = \$92.91/session

CASUAL BOOKING CANCELLATIONS:

MORE THAN 2 WORKING DAYS PRIOR : No charge

WITHIN THE 2 WORKING DAYS PRIOR : \$15 charge (No subsidy)

ON THE DAY : Full fees processed as normal

A casual booking cancellation should be made in writing via OSHCadmin@mueller.qld.edu.au

PERMANENT BOOKINGS = \$87.69/session (please indicate below)

PERMANENT BOOKING CANCELLATIONS:

Once form submitted all sessions indicated will be charged.

Permanent bookings will not be accepted after Monday 25/11/24

It is the responsibility of the parent/guardian to communicate with Centrelink with relation to the number of allowable absences available without affecting subsidies.

For full cancellation terms please read the Mueller College OSHC Fee and Cancellation policy

Should you want to nominate a specific session please indicate below:

12hr session 6:00 am – 6:00 pm 10hr session 6:30am – 4:30pm 10hr session 7:30am – 5:30pm

If you are wanting to book under the permanent booking fee please indicate here:

When selecting below, you will be charged for all **sessions** indicated.

At any point you may access additional sessions **at the normal casual rate**. Bookings and cancellations for these additional sessions will follow the fees and terms for casual bookings. For casual booking terms please refer to the Service Fee and Cancellation Policy.

PAYMENT OF FEES:

The preferred method of payment of fees is by direct debit from your bank account or direct deposit using the account information on your statement. Arrangements for direct debits can be made by requesting a debit set up form at the OSHC or via email. Fees can also be paid by direct deposit using the bank details found on your statement.

Please note that the cost of the activities is included in the daily fee and the child care subsidy will be applied to the total daily fee. If unsure of fee costs please contact the Service on 3897 2754. Outside School Hours Care reserves the right to cancel activities if materials or services are unavailable.

Fees will be charged to accounts 1 week in advance and Statements sent each Monday showing the future weeks fees. Payment of fees should be made the same week that the Statement comes out.

Students will not be accepted for care if they have any outstanding Before and After School Care fees.

Please note: All absences will be charged as per our policies unless a medical certificate can be provided

WE WILL BE CLOSED MONDAY 23rd DECEMBER 2024 THROUGH TO FRIDAY 3rd JANUARY 2025. WE WILL OPEN ON MONDAY 6th JANUARY FOR VACATION CARE AT 6AM.

ESSENTIAL INFO FOR VACATION CARE

Hats

- A hat is to be brought everyday.
- **No sun visors or caps (school hat recommended).**
- No hat, no play in the sun.
- Hats will **not** be borrowed from other children or lost property.

Shoes

- Children are required to have appropriate shoes whilst in care.
- Appropriate shoes are: sneakers with socks / beach sandals.
- **Inappropriate shoes are: CROCKS / clogs / thongs / scuffs.**
- No roller shoes

Clothing

- Students should be wearing clothing that is sun safe, covering the tops of the shoulders. Singlets and small strapped dresses should not be worn.

Bag

- A backpack/bag is required for each child to put his/her belongings in.

Food

- Parents are asked to send enough food for morning & afternoon tea and lunch.
- **Please do not send foods that contain NUTS as we have multiple students with severe nut allergies and at high risk of Anaphylaxis.**
- Children are required to have a well balanced lunch.
- Please do not send food in plastic bags.
- Lunches may be refrigerated at Outside School Hours Care but left overs will **not** be re-heated.
- **Please do not send food that requires cooking (e.g. noodles).**
- A reasonable size water bottle is to be sent each day (not in 135ml pop-top bottle).

PLEASE NOTE, NO PHONES, IPADS OR PERSONAL DEVICES ARE TO BE BOUGHT TO VACATION CARE

MEDICATION

Please note that all students attending the Service will need to remain taking any prescribed regular medications on the days of attendance. The Service is able to administer any required medications if they:

- Have been given to the OSHC staff in their original packaging with a pharmacy label of pharmacy prepared blister pack.
- Are accompanied by the Service medication administration permission form.

The medication request form is available through the link or QR code below:



Informed Consent and Acknowledgement

I give permission for my child / children named in this document to participate in provided activities for the dates indicated. The children will be under the coordination of Rachel Rose, Liam Vellnagel and Lauren Vanderduys. I give my permission for staff to obtain whatever medical attention they deem necessary at my expense.

I confirm:

- The details I have provided are true and correct
- I have agreed to the session and days of care and the start and end times of these sessions care is provided on a permanent or casual basis as indicated.
- I am liable to pay fees for my child's care as indicated in the attached information and in line with other information the Service makes available to me (such as a Fee Schedule) which are subject to change over time based on advice from the Provider. This includes all money associated with late fees and cancellations as listed and in the Service Fee and Cancellation Policy.
- If indicating a permanent booking on page 2, I understand that the sessions I have indicated will be charged to my account unless I provide 14days written notice.
- I am responsible to communicate with Centrelink to fully understand and track my allowable absences for my child care and how this may affect my subsidies.
- My child will continue all regular medications on the days accessing care at the Service. I will ensure that all medications required to be taken at the Service will be available, pharmacy labelled and accompanied by the required medication administration request forms.

Signature of Parent / Guardian : _____

Name of Parent / Guardian : _____

Date : ____/____/____

VACATION CARE BOOKING FORM-DEC 24-JAN 25

Please return this form to OSHC and complete your OSHC enrolment by **Monday 25/11/24**

Names of children in the family requiring care :

1.	_____	age _____	D.O.B. _____
2.	_____	age _____	D.O.B. _____
3.	_____	age _____	D.O.B. _____
4.	_____	age _____	D.O.B. _____

Date	Program	DETAILS	Activity Time	Number of students
Fri, 29th Nov	Grow	2024 PREP only day of fun		
Mon, 2nd Dec	Harbour	A rollercoaster of fun		
Tues, 3rd Dec	Rock	Desert exploration		
Wed, 4th Dec	Apostle	Rock climbing wall	10am	
Thurs, 5th Dec	Google	Virtual travels and adventures		
Fri, 6th Dec	Reef	Ocean life visit & Water games: Please ensure students have a towel and change of clothes. Togs will not be required.	9:30am	
Mon, 9th Dec	Vegemite	We don't have a good vegetable joke. If you know one, lettuce know.		
Tues, 10th Dec	Pineapple	It's big, its yellow, its under the sea		
Wed, 11th Dec	Bluey	Not just an Aussie dog		
Thurs, 12th Dec	Wild	Wild Call Wild Life animal visit	10am	
Fri, 13th Dec	Slip, slop, slap, slide	Sunshine and great activities		
Mon, 16th Dec	Stripes	Who stole the Candy cane heart?		
Tues, 17th Dec	Shine	Follow the star for some fun activities		
Wed, 18th Dec	Angel	Sing our way into Christmas		
Thurs, 19th Dec	A Gift	The gift of giving!		
Fri, 20th Dec	Joy	Inflatable obstacle	10am	
Mon, 6th Jan	Red	A basket of joy		
Tues, 7th Jan	Creepy Crawly	Weave a web of fun		
Wed, 8th Jan	Quack	What is a duck's favourite food? A Quacker!		
Thurs, 9th Jan	Wild hair	Come with your craziest hair!		
Fri, 10th Jan	Pinocchio	Not just a puppet		
Mon, 13th Jan	Bluebird	Musical adventures		
Tues, 14th Jan	White	No time to be sleepy, a day to be happy		
Wed, 15th Jan	Under the sea	Bubble Science Fun with Lab kids	10am	
Thurs, 16th Jan	Reflection	Bring your imagination to life		
Fri, 17th Jan	Treasure	Hidden treasures to find		
Mon, 20th Jan	Boots	Not all cats wear boots!		
Tues, 21st Jan	Oink!	Old McDonalds Farm come to visit with farm animals	10am	
Wed, 22nd Jan	Run, run	Gingerbread making!		
Thurs, 23rd Jan	Beanstalk	Garden adventures		
Fri, 24th Jan	Frog tales	Green jelly and slime fun		

Please indicate number of students attending here

PREP ONLY VACATION CARE DAYS 2025

PREP students 2025

Prep students are welcome to join the Service from the 06/01/25.

In addition, during the first week of school, prep students are split into A and B groups only attending 2 days each with the 5th day being the Australia day public holiday.

We will be opening the Service for Vacation care on these days for PREP students only. You will be booked as per a normal vacation care day with the fee as indicated on the previous pages. Care will be available 6am-6pm.

Normal before and after school care will be available on any days students attend school with normal 2025 before and after school fees applied.

VACATION CARE 2025 PREP ONLY - GROUP A & B

Date	Program	DETAILS	Activity Time	Number of students attending
Mon, 27th Jan	AUSTRALIA DAY HOLIDAY	CLOSED		
2025 PREP ONLY Group B Tues 28th Jan	Aussie	Nature adventures, games and craft		
2025 PREP ONLY Group B Wed 29th Jan	Snakes and ladders	Slide and climb your way to some fun		
2025 PREP ONLY Group A Thurs 30th Jan	Under the stars	Explore, play and create		
2024 PREP ONLY Group A Fri 31st Jan	Sssssss	Slither in for great adventure		

Please indicate number of students attending here

If you do not want your child participating in the activities listed or to see the nominated movies, please contact our Director, Rachel Rose via email: r.rose@mueller.qld.edu.au, and arrangements will be made for them to do another activity in the OSHC room.

VACATION CARE BOOKINGS:

Vacation care programs will be released four weeks before each vacation period. Paper and PDF copies of the program will remain available for families as required and will be available from the OSHC Room and the Early Learning Centre. Bookings are essential. Please book early to ensure the availability of places on the days you require.

Please note: All bookings must be made via one of the booking form formats. Bookings via email or phone will need to be followed by the form as soon as possible to be fully confirmed.

For enquiries call OSHC: 3897 2754

Bookings will only be accepted for students attending Mueller College in prep-yr 9 and will require additional enrolment to the Service in order for this form to be processed.