How to Enter Student Medical Details Via Parent Lounge

Parent Lounge - Login

* Username

* Password

System Requirements



1.

Access Parent Lounge via the button located at the top of the Mueller College website: **mueller.gld.edu.au**

» Parent Portal

There is also access via this direct link: **muellerparents.com** or via our online newsletter **muellerconnect.com**



2.

Enter in your Account Number as your Username and your Password to Login.

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12345

Forgot Password?

Login

3

Click on "Student Details" and then from the drop down menu select "Medical Details" to enter all your student medical information.

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ଜ	Parent Details -	Student Details	Calendar	-
Items to Action		Academic Reports		þ
Parent Lounge		Academic Results & Comments		y no
Academic Reports		Attendance		
School Calendar Events		Email Class Teachers		RI
Events and Payments		Emergency Contacts		Μ
Ext	tra Curricular	General Details		τι
Parent Teacher Intervi		Extra Curricular		W
		Illness Details		τι
	(Medical Details		
		Timetable		
Academic Report				

4.

Please note the student name in the top corner is a drop down menu for parents that have multiple students. Click the "Update" button to start entering.

5.

Please work your way through each category ensuring you have entered all the details.







If you have any issues or questions when entering information please contact our School Nurse on 3897 2747 or email schoolnurse@mueller.qld.edu.au