How to Enter Student Medical Details Via Parent Lounge

1.

Access Parent Lounge via the button located at the top of the Mueller College website: **mueller.qld.edu.au**

» Parent Portal

There is also access via this direct link: **muellerparents.com** or via our online newsletter **muellerconnect.com**
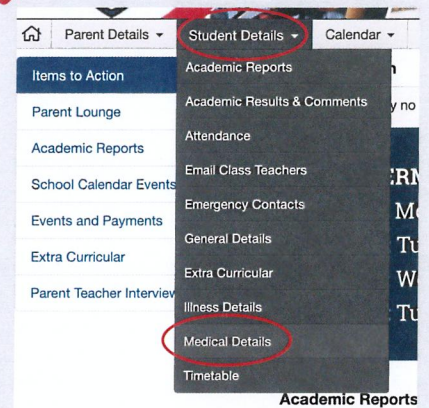
2.

Enter in your Account Number as your Username and your Password to Login.

Parent Lounge - Login   Forgot Password?

Parent LOUNGE
POWERED BY TASS®

* Username   12345
* Password

System Requirements   Login

3.

Click on "Student Details" and then from the drop down menu select "Medical Details" to enter all your student medical information.

Parent Details ▾   Student Details ▾   Calendar ▾

Items to Action

Parent Lounge — Academic Reports

Academic Reports — Academic Results & Comments

School Calendar Events — Attendance

Events and Payments — Email Class Teachers

Extra Curricular — Emergency Contacts

Parent Teacher Interview — General Details

Extra Curricular

Illness Details

Medical Details

Timetable

Academic Reports

4.

Please note the student name in the top corner is a drop down menu for parents that have multiple students. Click the "Update" button to start entering.

Parent Details ▾   Student Details ▾   Calendar ▾   Make a Payment ▾   School Links ▾

Medical Details - Jane Wilson   Jane Wilson ✉ Email Medical Contact

General Medical Details	General Medical Details ⓘ	
Medical Conditions	Panadol Permission	Yes
Immunisations	Immunisation	Yes
Medical Practitioners	Private Health	Yes
Supplementary Information	Private Health Co.	BUPA****
Swimming Level	Private Health No.	123456789****
	Medicare No.	12345678****
	Medicare Expiry	No Details

✎ Update

5.

Please work your way through each category ensuring you have entered all the details.

Parent Details ▾   Student Details ▾   Calendar ▾   Make a Payment ▾

Medical Details - Jane Wilson

General Medical Details	General Medical Details ⓘ	
Medical Conditions	Panadol Permission	Yes
Immunisations	Immunisation	Yes
Medical Practitioners	Private Health	Yes
Supplementary Information	Private Health Co.	BUPA
Swimming Level	Private Health No.	12345
	Medicare No.	12345
	Medicare Expiry	No De

If you have any issues or questions when entering information please contact our School Nurse on 3897 2747 or email schoolnurse@mueller.qld.edu.au